



Jawaharlal Nehru National Youth Computer Academy

An ISO 9001:2015 & ISO 21001:2018 Certified Organization.
Regd. Under NCT New Delhi, C.R. Act. 1957 & MSME Govt. of India.

Declaration

DECLARATION BY STUDENT:

I hereby declares that all the information provided by me in this form is true, complete, and correct to the best of my knowledge and belief. I understand that if any information furnished by me is found to be false, incorrect, or misleading at any stage, my admission shall be liable to cancellation by the Institute without any prior notice, and I shall not be entitled to any refund of fees paid. I am fully aware that JNNYCA is an NGO / An Autonomous Body/Institute Regd. under Trust Act, Govt. of W.B. Based on Indian Trust Act-1882(Regd. No. IV- 190200196/2023) Govt. of India, operating independently and not associated with any Government Department, University, Board, Distance Education or the University Grants Commission (UGC). I acknowledge that JNNYCA functions under a registered trust/NGO with the objective of promoting computer education and digital awareness among the people of India. I clearly understand that the course I am joining is meant solely for self-development, self-help, and self-employment purposes. Neither JNNYCA nor its Learning Centres provide or guarantee any kind of job placement or employment, written or otherwise.

Signature of Student

Rules & Regulations of Institute:

I fully understand and agree to the following rules and regulations -

1. Fees once paid shall not be refunded or adjusted under any circumstances, including withdrawal, transfer, discontinuation, or cancellation of admission.
2. The student must complete the entire course within the prescribed duration. Students failing to complete the course shall not be allowed to appear in the final examination and must pay additional tuition and examination fees to become eligible again. Marksheet, certificate or any academic document shall be issued only upon full completion of the course and fulfilment of all requirements.
3. Students must enter the class on time and maintain regular attendance.
4. Students must sign the attendance sheet every day to validate their presence.
5. Monthly fees must be paid by the 10th of every month; otherwise a late fine may apply or classes may be stopped temporarily.
6. Students remaining absent for more than 2 consecutive weeks must submit a valid written explanation with supporting documents before resuming classes.
7. Students who remain absent without prior notice or approval will not be entitled to any extra class or compensatory session. Such absence may affect their academic progress and eligibility for certification.
8. Guardians are not allowed inside the classroom during class hours to avoid disturbance.
9. The institute reserves the right to modify, cancel or reschedule any class, exam, or course in the interest of academic or administrative necessity, without any obligation for refund or compensation.
10. Any misconduct, violation of rules, or indiscipline may result in suspension or termination of admission without refund of fees.
11. Students must maintain proper discipline, behavior and cleanliness inside the institute premises.
12. Use of mobile phones, electronic devices, or unfair means during classes or examinations is strictly prohibited. Violation may result in disciplinary action or cancellation of examination.
13. Loss or damage of exam hall ticket, A duplicate may be issued upon payment of Rs. 100/-.
14. The institute will not be responsible for any loss of shoes, bicycles, mobile phones and smart watches.
15. Extension of installment payment may be considered for a maximum of 1 month, beyond that the full course fee will be chargeable.
16. Every student must join the official group(WhatsApp) for regular updates, notices, and announcements.
17. The exam form must be filled up on the scheduled date announced by the institute. Late submission may attract extra charges.
18. Documents required for registration / examination form submission: (Xerox Copy)
(I) Below Madhyamik students: Aadhaar card, birth certificate, 2 copy recent passport-size photos.
(II) Madhyamik students: Aadhaar card, registration card, admit card, marksheet, certificate, 1 copy recent passport-size photo.
(III) Higher Secondary students: Aadhaar card, Madhyamik admit card, HS registration card, admit card, marksheet, certificate, 1 copy recent passport-size photo.
(IV) College students (1st sem): Aadhaar card, Madhyamik admit card, HS registration, admit card, marksheet, certificate, 1 copy recent passport-size photo.
(V) College students (2nd sem to graduate): Aadhaar card, Madhyamik admit card, College registration, last sem admit & marksheet, certificate, 1 copy recent passport-size photo.
(VI) Above Graduate students: Aadhaar card, Madhyamik admit card, All documents of last academic qualification, 1 copy recent passport-size photo.
19. If any student does not pass the examination, they must pay the examination fees again and submit a new examination form in order to reappear for the exam.
20. All disputes, claims, or legal proceedings related to admission, training, or certification shall be subject to the exclusive jurisdiction of the courts in Kolkata only.

I have carefully read and understand all the rules and regulations/instructions mentioned above, including those published on the official website and explained to me verbally, and I hereby declare that I accept all the rules and regulations/instructions willingly and agree to abide by them fully.

T & C Apply

Signature of Student

Signature of Guardian

Signature of Centre Director with Seal